



Ripon Spa Croquet Club

Child Safeguarding Policy

Definitions

1. For the purpose of this policy:
 - a. A child is someone under the age of 18 years.
 - b. A parent is any adult who has ongoing responsibility for a child. The term, therefore, includes guardians etc.
 - c. Ripon Spa Croquet Club will, hereinafter, in this document be referred to as RSCC.

Principles

2. RSCC's goal is to enlarge the number of people playing croquet and to increase participation in the game by children.
3. RSCC is committed to the following safeguarding principles:
 - a. The safeguarding of children shall be the responsibility of all members of RSCC.
 - b. All children have the right to protection from all forms of harm and abuse irrespective of their age, culture, disability, sex, language, race, schooling, family background, religious belief, or gender identity.
 - c. Children have the right to express their views on all matters which affect them.
 - d. RSCC will comply with all legal requirements for the safeguarding of children.

Responsibilities

4. All Club members should:
 - a. Be aware of the need to safeguard children.
 - b. Be good role models both in play and other club activities.
 - c. Be aware of and comply with the [Codes of Safeguarding Conduct of Croquet England](#).
 - d. Know their Local Safeguarding Officer (LSO) and how to contact him.
 - e. Report any concerns they may have to the LSO as soon as possible.

RSCC's Roles and Responsibilities

5. RSCC will:
 - a. Promote the wellbeing of children by providing opportunities for them to participate in croquet safely.
 - b. Respect the rights, wishes and feelings of children.
 - c. Implement procedures to support and safeguard children.
 - d. Require members to adopt and abide by this policy and its inherent procedures.
 - e. Respond to any allegations of misconduct or abuse concerning children in line with this policy.
 - f. Contact external agencies as prescribed in incident reporting guidelines.
 - g. Ensure that coaches are briefed on this policy and on their responsibilities.

- h. Appoint a Club Safeguarding Officer (LSO, Local Safeguarding Officer) whose role is defined in the Croquet England's [Role of Local Safeguarding Officer](#)."
- i. Ensure that all organisers and officials of the Club events are aware of Safeguarding for Competitions and Other Events.
- j. Accept that all Club Officers and Committee Members have a lead responsibility in this area.
- k. Ensure that this policy and the identity and contact details of the LSO are displayed prominently in the club.
- l. Maintain confidentiality of any alleged safeguarding issues that may arise.
- m. Maintain confidential records of reported cases and any action taken.
- n. Be prepared to challenge and alter practice.

Reporting of Incidents and Concerns

- 6. When any incident occurs or a concern arises about a child or the behaviour of an adult, these must be reported confidentially to the LSO as soon as possible. (See guidance at Croquet England's [Responding to Safeguarding Incidents and Concerns](#).) For the avoidance of doubt, this does not cover incidents not directly related to Safeguarding, e.g., accidents for which separate procedures should be followed.
- 7. The LSO is responsible for maintaining a written, confidential record of all matters relating to the event/concern, these to include dates and times of the events, witnesses, and any other relevant information.

Monitoring, Review and Continuous Improvement

- 8. This policy will be reviewed:
 - a. In accordance with changes in legislation and guidance on the safeguarding of children.
 - b. Following any incidents/concerns within the Club.
 - c. At least every three years.
- 9. This policy will be monitored
 - a. Keeping records of any incidents/concerns and their outcomes

Supporting Documents

- 10. This document is supported by the following documents which together form the Child Safeguarding policy of Croquet England.
 - a. [Child Safeguarding Roles](#)
 - b. [Child Safeguarding Codes of Conduct](#)
 - c. [Child Safeguarding Requirements for DBS Enhanced Certificates](#)
 - d. [Child Safeguarding Processes](#)
 - e. [Child Safeguarding Guidelines](#)
 - f. [Child Safeguarding Templates](#)

August 2023